



## Tomo No Kai Board Meeting

August 19, 2018

Meeting Minutes

### 1. 6:00 PM – Call to Order at 6:12 PM

In attendance: Ed Hall, Joanna Marshall, Stephanie Tasker, Ryan Kimura, Sara Huff, Krista Dennison, Zan Zoske

### 2. Elect Officers

- a. President – transitions to Stephanie Tasker
- b. Vice President – Ryan Kimura transitions from Treasurer
- c. Secretary - Sara Huff continues
- d. Treasurer – Erin Webb

Voted and passed; Ed to get the list of officers to Richard for posting on website; she will also get the officer emails forwarded to the correct people.

Erin not yet on the Bank Account (Stephanie will meet Ed and Erin at the bank to get everything turned over to the correct people and get Erin on the account Monday, 8/21/18)

### 3. Budget Review

- a. Cherry Blossom – would like to write these checks to teachers at the same time that we write checks to the teachers at the beginning of the year (\$100).
- b. Chitose Outbound - \$2300 for Mr. Iwasaki? need to have the Chitose parents weigh in on whether to give extra money from leftovers to Iwasaki. Stephanie says parents are inquiring about refunds. Ryan says Mr. Thompson is going to get together with the parents; parents paid \$4500 up front, but expecting approx. \$1000 back? TNK paid for Mrs. Miller, so that money isn't coming out of the parents' funds.

Ed is going to reach out to Mike Perkins to get a history of the Jr. High trips – costs, etc. Want to have this as an agenda item at the November meeting.

4. Meeting dates for 2018/2019

- a. General Meetings - Every other month – 7:00 9/11 – Membership, 11/13, 1/15, 3/19, 5/14 (Kira Pools will babysit again – Stephanie to reach out to coordinate)
- b. Board Meetings – Every other month – 10:00 AM 10/20 (Sara’s house), 12/8 (Krista’s house), 2/9 (Erin’s house), 4/13 (Ryan’s house)

5. Interns

We have 7 interns – need to get a budget together for the first membership meeting; interns each get \$50/month for meals – also new J-Leap at the high school, 1 at Mears, and the other 5 at Sand Lake; Mr. Kamimura is going to be helping with interns while Mrs. Shrestha is on maternity leave; Colleen will do a report at the September meeting – want to see how many hosts we still need – Krista says Colleen is working on changing up the intern welcome event – maybe having it somewhere other than the school and have the host families attend.

6. Fall Dinner – Saturday, 10/13/18

- a. Stephanie already has Mary working in the permit.
- b. Will do a reach for volunteers for Fall dinner at the first meeting; Ed will send Stephanie a letter about the required 10 hours of volunteer time to participate in Chitose exchange, or lump sum of money
- c. Joanna still doing entertainment
- d. Catering – need to decide if we use the same caterer – maybe make sushi a separate food line as opposed to just a side dish? Would order from Fred Meyer again; also have some masubi again. Krista will help with the kitchen, catering stuff.
- e. Sara will continue with silent auction

7. Spring Auction – do we want to make this event something taken on by the Chitose parents? See if someone will chair it. If no one will chair it and the Chitose parents don’t want to take it, then maybe look at alternate funding for Jr. High trip?

8. Volunteer Needs – Krista passed out a sheet – will reach out to fill volunteer roles at the first General meeting; Zan suggested using Blooms and/or Volunteer Genius to get volunteer sign-ups

9. Completion Ceremony – Mr. Kamimura wants to talk to Mr. Thompson about plans going forward. Zan says doing it at the school during the day last year was awkward for the neighborhood kids, parents, and teachers because they got booted out of the MPR for the Immersion ceremony. It wouldn’t be mandatory for the teachers to attend. Kids didn’t get to do speeches this year either. Ed, Stephanie are going to suggest getting together with Mr. Thompson and Mr. Kamimura to discuss further.

